

# Carter Poore

Austin, Texas 78729

(512) 803-6708

carterpoore@tamu.edu

## EDUCATION

**Texas A&M University**, College Station, Texas  
Bachelor of Business Administration in Business Honors

May 2027  
GPR: 4.0

## EXPERIENCE

**Better Balance**, Austin, Texas  
*Business Support Intern*

May 2024 – July 2024

- Led program that replaced referral fees with personalized gifts, internally defined process, created messaging
- Scheduled candidate interviews over the phone and tracked candidate status on internal spreadsheets

**High End Systems**, Austin, Texas  
*Intern*

June 2023 – January 2024

- Provided customer service over the phone by answering questions or transferring calls to appropriate department
- Increased company efficiency with project that corrected more than 1,000 outdated serial numbers
- Catalogued over 600 customer addresses to be updated internally and on company website

## LEADERSHIP

**Memorial Student Center Finance Team**, Texas A&M University  
*Director, August 2024 - present*

September 2023 – Present

- Lead biweekly meetings with finance team, intended to train representatives and foster team bonding
- Present to student leaders within the MSC on A&M's finance systems and financial best practices

*Representative, September 2023 – August 2024*

- Directed editing and approval process of \$30,000 budget for Aggie Leaders of Tomorrow (ALOT)
- Served as a liaison between ALOT and the finance team, communicating the needs of both

## INVOLVEMENT

**MSC Hospitality**, Texas A&M University  
*Member*

September 2023 – Present

- Volunteer at least 18 hours per semester, assisting with campus initiatives for students and off-campus nonprofits
- Create fundraising initiatives and correspond with donors as part of the Legacy & Development subcommittee

**Mays Business Honors Program**, Texas A&M University  
*Member*

August 2023 – Present

- Engage in professional development events with distinguished speakers
- Participate in academic courses with an emphasis on discussion, presentations, and case studies

*Business Honors Association Service Executive*

- Organize service events that make an impact within Business Honors, as well as in the community at large
- Encourage participation in Business Honors Association events to strengthen community ties

**Texas A&M National Scholar Ambassadors**, Texas A&M University  
*Member*

September 2024 – Present

- Plan and host recruitment events for incoming freshmen who have received a National Merit Scholarship
- Meet one-on-one with incoming freshmen to tell them more about Texas A&M and answer their questions

## HONORS

Full-Ride Brown Foundation Scholar  
Top 10% Grade, Econ 202  
National Merit Scholar

Present  
December 2023  
May 2023

## ADDITIONAL INFORMATION

**Skills:** Quick Learner, Excellent Attention to Detail, Self-Motivated, Conversational in American Sign Language  
**Interests:** Running, Philanthropy, Comedy TV, Tennis, Learning Spanish, Writing, Piano, Mystery Books, Poetry